

**MONROE PROPERTIES
BUILDING SPECIFIC INSTRUCTIONS**

City	Building	Front Door Code	Parking Enforcement System	Trash Location	Other
Richmond	1 West Jackson	9	Permit	Dumpster in parking Lot	<ul style="list-style-type: none"> • Common grilling facilities, picnic table. • Fenced dog run. • Bike racks in stairwells.
	1000 Porter	6	Assigned space	Dumpster in parking Lot	
	1200 Semmes	6	Assigned space	Dumpster in parking Lot	<ul style="list-style-type: none"> • Rooftop deck, common grills, tables and a dog walk • Fitness Center open 24/7 • Bike racks in parking lot
	1301 Porter Street	9	1 space per unit	Dumpster behind building	
	1709 East Clay	6	Permit	Dumpster in parking Lot	• Garage opener required for covered parking
	701 Saint James	6	Permit	Dumpster in parking Lot	<ul style="list-style-type: none"> • Common grilling facilities, picnic table. • Fenced dog run. • Bike racks in stairwells.
	908 Perry	9	Permit	Dumpster in parking Lot	<ul style="list-style-type: none"> • Gym/clubhouse open 6:00 AM-10:00 PM • Common patio with grill, fire pit and dining tables
	909 Perry	6	Permit	Dumpster in parking Lot	<ul style="list-style-type: none"> • Gym/clubhouse open 6:00 AM-10:00 PM • Storage cages available for rent. • Bathroom fan senses humidity and will turn on automatically. For manual operation flick ON-OFF-ON.
	Grace & First		Assigned/Limited	In the rear, off alley	• Laundry room is in basement of bldg. 13. Access through garden, down the stairs. On combination lock, press II and IV simultaneously, then III.
	Lee School Lofts	9	Permit	Dumpster in parking Lot	• Common grilling facilities, picnic table, fenced dog run.
	Linden Tower	36		Wood gate in alley	<ul style="list-style-type: none"> • Laundry – Coin operated w/d on floors 2 through 7 • Front door has magnetic lock. It is released by touching the handle bar, which is heat sensitive. You must use your bare hand or it will not open. • Storage cages available for rent.
	Old Manchester Lofts	9	Assigned space	Dumpster in parking Lot	<ul style="list-style-type: none"> • Not all condos have parking lot privileges. Check your lease for space #. • Roof top deck accessible from 4th floor • Bike racks in stairwells.
	Pace King Warehouse	9	xxx	See →	• For trash room, exit through the rear of the building, up the stairs and use key fob to open the door to access dumpster.
	Parsons House	Hard wired	Assigned space	Dumpster in parking Lot	• Laundry: Washer and dryer are located under staircase in lobby, free of charge.
	Richmond Arts	9	xxx	Dumpster in parking Lot	<ul style="list-style-type: none"> • Laundry – Two coin-operated washers and dryers in the basement • Storage cages available for rent.
Single Family Houses/Duplexes		xxx	xxx	<ul style="list-style-type: none"> • Some houses are equipped with burglar alarms. Please obtain operating details from the management office. Houses are not permitted to have more than 20 guests at one time. 	
Petersburg	High Street Lofts 1		Assigned Permit Spaces in Upper Lot off of High Street.	Dumpster in parking Lot	
	High Street Lofts 2	9	Assigned Permit Spaces in Upper Lot off of High Street.	Dumpster in parking Lot	• Fourth floor gym open 6:00 AM-10:00 PM
	High Street Lofts 3	9	UN-assigned Permit Parking in Lower Lot off of Lafayette Street, behind building.	Dumpster in parking Lot off LaFayette	<ul style="list-style-type: none"> • Gym/clubhouse open 6:00 AM-10:00 PM • Storage cages available for rent.
	526 High Street	9	Permit/Unassigned	Supercans Near Entrance	
Staunton	Brookdale	6	Assigned space	Trash enclosure in parking Lot	

All Buildings

Quiet hours: Please observe quiet hours from 11:00 pm to 7:00 am daily

Parking: If parking by permit, the permit must be visible at all times or vehicle will be towed.

Towing: If you have assigned parking and someone is in your space, call the tow company. Tow company signage can be found in parking lot.

Grills: No grills are allowed on balconies.